



**LEARN AND PLAY PROGRAM- Enrolment Application Form 2021**

A separate Application Form is to be completed for each child.  
A non-transferrable and non-refundable \$30 enrolment fee per child, per session, is to accompany this application.

**ENROLMENT**

Children can only commence the Pre-Kinder program once they have turned three (3) years of age or older.

**CHILD DETAILS**

First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex: Male  Female

**PARENTS OR GUARDIANS RESPONSIBLE FOR ENROLMENT**

Mother	Father
Name:	Name:
Address:	Address:
Telephone: Home:                      Work:	Telephone: Home:                      Work:
Mobile:	Mobile:
Email:	Email:
Does the child live with the mother? YES NO (please tick)	Does the child live with the father? YES NO (please tick)

Do both parents have parental responsibility? Yes  No  If Yes, please ensure you complete details for both parents above.

**OTHER DETAILS**

Does your child have special needs Yes  No

If Yes, please state area of need: \_\_\_\_\_

**SPECIAL CIRCUMSTANCES**

Please attach separate documentation to support any information in relation to the Enrolment Application.

**ENROLEMENT APPLICATION FEES**

A non-transferrable and non-refundable \$30 enrolment fee per child, per session, is to accompany this application. A \$20 enrolment fee is applicable for Health Care Card Holders.

Type of Concession: \_\_\_\_\_ Card No: \_\_\_\_\_ Expiry Date \_\_\_\_\_

**TERM & SESSION TIME PREFERENCE**

Please circle the Term or Terms that your child will be attending.

Term 1	Term 2	Term 3	Term 4
--------	--------	--------	--------

Please circle the Session Time Preference that you child will be attending.

<b>Wednesday</b>	<b>9.30am – 2.30pm</b>
<b>Friday</b>	<b>9.30am – 2.30pm</b>

**OFFER OF PLACES**

Offer of places is confirmed upon receipt of the enrolment application fee.

Parents accepting a position for a child, who will not have turned three (3) years by the commencement of Term 1, are still required to pay the full term fees to secure a place even though the child does not attend.

Parents may choose to enrol closer to the child’s birthday to avoid paying fees, however we cannot guarantee that there will be vacancies at that time.

If the number of children exceeds the number of places available, the priority will be determined by the date of the application.

Parents who intend to withdraw their enrolment are requested to notify the Oakgrove Community Centre Office in writing as soon as possible.

**PERSON LODGING APPLICATION**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_